

Balloonfest,
Air Show
—
& So Much
More



SATURDAY, SEPTEMBER 10TH, 10 AM – 9 PM
& SUNDAY, SEPTEMBER 11TH, 10 AM – 2
PM

LYCOMING COUNTY FAIRGROUNDS,
HUGHESVILLE, PA

FOOD VENDOR APPLICATION

Thank you for your interest in participating in Balloonfest, Air Show & So Much More 2022. We are happy to be planning for our 16th successful event boasting an attendance of nearly 10,000 visitors. This year is expected to be even better than the last! **(PLEASE NOTE: THIS YEAR WE HAVE A SECOND DAY TO THE EVENT WITH SUNDAY HOURS BEING 10 AM – 2 PM. ANY VENDOR CHOOSING TO NOT PARTICIPATE IN THE SUNDAY HOURS WILL NEED TO LEAVE AFTER HOURS ON SATURDAY OR SUNDAY BY 9 AM)**

Our committee realizes the importance of community-based activities and wants to provide a fun-filled and profitable weekend for the Clubs and for our vendors. We are proud to offer you this opportunity.

To reserve your FOOD VENDOR space, print and complete this form and mail it with your \$200 check payable to BALLOONFEST 2022 before July 31, 2022. (\$250 after August 1, 2022).

Mail to: BALLOONFEST Air Show and SO Much More 2022

C/O Mike Bieber
100 McConnell Pkwy
Hughesville, PA 17737

PLEASE NOTE: You will receive a Vendor Package when you set up. ALL VENDORS MUST STAY OPEN UNTIL 9:00 PM. Vehicles are not permitted on the field during show hours. Vendors must VEND Pepsi Products and may purchase directly or from Pepsi Bottling Company of Williamsport. **For questions please contact Mike Bieber @ 570-584-5886 or email mbieber@elsd.org.**

It is recommended you contact Mike before mailing your application and payment as we do limit food vendor duplication, etc.

-----Please remit this form with payment.-----

SIGNING AND SUBMITTING THIS FORM RELEASES ROTARY AND THE ROTARY FESTIVAL (AND COMMITTEE) FROM ANY LEGAL RESPONSIBILITIES ASSOCIATED WITH YOUR BOOTH AND WHAT YOU ARE SELLING!

Contact Name _____

Cell Phone _____

Organization Name _____

Business Phone _____

Address

City _____ State _____

Zip _____

E-mail

Type of food

entrance armbands needed _____ (limit 8)

Electric needed? No _____ Yes (Add \$25.00) _____ Service requirement _____ amps (generators permitted)

Area required for trailer setup _____ feet by _____ feet

Special requests? (not guaranteed):

Attach a copy of license or insurance certificates if available.

Check # _____

We look forward to seeing you in September. Thank you!

2022 Balloonfest / AirShow and So Much More

PROCEDURES

Vendors / Crafters / Non Profits

1. SET-UP TIMES

Friday, September 9, NOON – 8 PM

Saturday, September 10, 7:30 AM – 9:30 AM

All vehicles must be in designated parking areas by 9:30 AM. (Event staff must approve any special exceptions)

2. EVENT DAY

Booths must be staffed and open during all event hours. Event hours are 10 AM – 9 PM on Saturday and 10 AM – 2 PM on Sunday.

If you need assistance, or in the event of an emergency, please contact a committee member.

All vehicles must be in designated parking areas by 9:30 AM. No vehicles permitted on the mid-way between 9:30 AM – 9:15 PM (exception...committee authorized / escorted vehicles, any special exceptions must be approved by event staff.)

3. TEAR DOWN

Saturday, September 10, 9:15 PM- 11 PM (If not participating on Sunday hours)

All vehicles must be in designated parking areas by 9:30 AM. No vehicles permitted on the mid-way between 9:30 AM – 9:15 PM (exception...committee authorized / escorted vehicles, any special exceptions must be approved by event staff.)

Sunday, September 11, 3 PM – 5 PM

*Bulk rubbish and trash must be taken to the dumpster (located on the track, adjacent to the sound system) before, during, and after the event. **DO NOT** use the public waste containers, they are provided for the customers.*

4. The committee of Balloonfest / Airshow and So Much More reserves the right to deny any Vendor / Crafter/ Non Profit participation in this event if it is not in the best interest of the event.

5. Vendors / Crafters/ Non Profits are responsible for being in compliance with any and all Pennsylvania sales tax requirements.

6. Vendor / Crafter/ Non Profit's displays cannot interfere with adjacent exhibitors or extend into aisles or beyond your assigned booth space.

7. No alcohol, no smoking and no pets are permitted on Festival grounds at any time!

8. Nothing shall be nailed or stapled to the walls, floors, or any other part of the festival buildings or grounds. It is recommended that all electrical extension cords and electrical plug be the 3-wire, grounded, heavy-duty type, and U.L. approved.
9. Vendors / Crafters/ Non Profits will be assigned a designated parking area. All exhibitors, booth workers, helpers, etc. must park in areas designated by the event committee. You are not permitted to park your vehicle or trailer next to your booth.
10. Vendor / Crafter/ Non Profit booths must be staffed and open during all event hours unless otherwise specified. Event hours are Saturday, 10 AM – 9 PM and Sunday 10 AM – 2 PM.
11. This is a RAIN OR SHINE event.
12. The committee reserves the right to share the contact information, including names, phone numbers, email addresses, etc., of vendors / crafters/ non-profits to customers and/or media.
13. Vendors / Crafter/ Non Profits are responsible for their own merchandise, equipment and materials, neither festival management, the sponsors, nor the facility owners assume responsibility for damages or theft of the above-mentioned items.

THANK YOU FOR HELPING US MAKE THIS A SUCCESSFUL EVENT